

Minutes of the David A. Howe Library

Board of Trustees Meeting

July 9, 2024

Trustees Present: Nic Gunning, Director, Donald Comstock, President, Kris Green, Tom Reuning, Nancy Reuning, Treasurer, Emily Peavey, Vice-President, Madeleine Gasdik, Nora Burdick, Tim Colligan, Anne Sobeck, Secretary

Trustees Absent: none

Call to Order: President Donald Comstock called the July 9, 2024 meeting to order at 7:31am.

Discussion and Approval of Minutes and Financial Reports: A motion to approve the June 2024 minutes and financial reports was made by President Comstock and seconded by Trustee N. Reuning. The motion carried. (9,0)

Director's Report:

A. Statistics

-Circulation

Director Gunning noted that physical checkouts were down by 430 but digital checkouts were up by 220. Computer usage was down slightly.

-Programs

Director Gunning noted that June was a busy month and there was a lot of traffic throughout the library.

B. News from the Library

-Director Gunning and Niki attended the Blind Association Info Fair and passed out info about Libby and demonstrated physical collections.

-Director Gunning and Ally attended the STLS Spring CE conference. Ally spoke about running a teen program.

-The Allegany County Directors met at the Book Cellars.

-Katherine designed library signs that have been installed on the Andover and Bolivar Rd signs.

C. Department Reports

Youth: Director Gunning has begun layout changes in the youth area and updates to the displays and collection development process. The SRP is off to a great start—222 kids and 57 teens are participating. Kate and Ally held a 5th grade graduation party to help them transition into the teen program. Ally will be supervising the Summer Youth Employment Student Worker who will begin mid-July. Plans for another YMCA middle school program this school year are being discussed.

Adult: The SRP for adults has 100 participants. Niki has book raffles, weekly trivia and great prizes. A book club is being held at the Wellsville Brewing Company in July. The Coffee Cart is a

hit!

Auditorium and Gallery: Special movie showings have been successful. Weekly Wednesday morning movies have started. The gallery is currently being set up for the book sale. Katherine is working with the WDC on the "Taste of Wellsville" event. Katherine will be attending the "Wild Goose Festival" which is an arts and music festival. She is hoping to gather info on artists and musicians that may want to book a program at the DAHL. MOTL began on a rainy Thursday evening but over 100 people attended the event that was moved into the auditorium.

Building and Grounds: Painting projects in the hallways and dressing rooms are almost completed. Work on the boiler has started in preparation of fall and winter weather. The back-up phone system has been replaced. An arrest has been made in the vandalism case on the front terrace. Rick roped off the area and the library insurance company will be coming to view the damage. Price quotes for the necessary repairs will follow.

Technology: Tech labs are going well. We are still waiting for word on the Manley Trust grant that Gary submitted.

D. Grants

-Director Gunning submitted our intent to apply for construction aid to redo the parking lot and take care of the damaged wall. He was awarded a 75% match!

-After talking to Director Gunning about a donation, Shane & Firkel Law Office generously donated \$2,315.00 to cover the cost of new seating and rugs in the children's room.

E. Personnel

-Jess Stack has been hired as a circulation clerk and began June 18th.

-Following administrative policy procedures Director Gunning accepted Malik Acosta's resignation.

Committee Reports: none

Friend's Report: The "Fly-In Breakfast" was a huge success making \$2,418.76!

Old Business: none

New Business: The trustee volunteers for the book sale are: Don Comstock, Emily Peavey and Anne Sobeck. Our next meeting will be lunch on the terrace.

Adjournment: A motion to adjourn the meeting at 8:55am was made by President Comstock and seconded by Trustee Burdick. The motion carried.(9,0)

Respectfully submitted,

Anne Sobeck

Secretary