

Minutes of the David A. Howe Library

Board of Trustees Meeting

June 11, 2024

Trustees Present: Nic Gunning, Director, Donald Comstock, President, Tim Colligan, Nancy Reuning, Treasurer, Tom Reuning, Madeleine Gasdik, Kris Green, Nora Burdick, Anne Sobeck, Secretary

Trustees Absent: Emily Peavey, Vice-President

Call to Order: President Donald Comstock called the June 11, 2024 meeting to order at 7:31am.

Discussion and Approval of Minutes and Financial Reports: A motion to accept the May 2024 minutes and financial reports was made by President Comstock and seconded by Trustee Colligan. The motion carried. (8,0)

Trustee Green, Administrative Committee Chairman, conducted the Annual Sexual Harassment Prevention Training Program for the Trustees.

Director's Report:

A. Statistics

Circulation

-Director Gunning noted that physical checkouts and computer usage was down but digital usage was up.

Programs

-Director Gunning noted that, overall, May was a very active month for the library.

B. News from the Library

-May was a busy month with WCS tours.

-The DAHL was the featured business at the Community Bank for the month.

-New library signs have been made and will be posted on the Andover Rd. and Bolivar Rd. signs in the town.

C. Department Reports

Adult: The Star Wars event for "May the Fourth" went well and included a raffle, themed displays and a special podcast. Niki held a very successful painting class and has been asked to do another.

Youth: The library had a staffed table with library information at the YMCA “Healthy Kids” Event. Ally has started a regular afterschool program with the YMCA. A teen night with marshmallow roasting and ukulele playing was held on the back terrace. The Fancy Tea had 40 children participate. Kate and Ally are working on a Pokemon Club for the tweens. Friday storytimes continue to be well attended but preschool storytime attendance is very low.

Auditorium and Gallery: The Spring Concert Series ended with a concert by Emma Tyme, 103 people attended! The gallery hosted the WCS Art Show starting off with a well attended reception. The “You Are Not Alone” premier for Martelle Dance and Genesee Valley Media was a great success! Katherine is working on road signs to promote auditorium events.

Technology: The podcast has 2000 listens in May! Tech help classes remain steady. Gary has concluded the tech help classes at the Office for the Aging.

Building and Grounds: Flowers are starting to appear around the library grounds thanks to Sue and Beth Pederson donating their time and effort. The Canfield stone has been reset. Rick reported that the boiler inspection has been completed and the new circulation pumps have arrived. Painting has begun on the youth wing ceilings. Caulking still needs to be done on the new terrace.

D. Personnel

New Student Clerks, Annabelle Budinger and Kennedy Ewing, have been hired. A modified remote position is being discussed by the Director and BOT for the finance position when it becomes available.

E. Grants and Funding

Katherine attended the award ceremony for the ACWC grants on May 4th. She accepted the Community Arts Grant for the DAHL and an Individual Artist Grant for herself. Director Gunning has submitted a funding request to Shane and Firkel Law in the amount of \$2,300.00 for updates to the children’s room.

F. Summer Events

The SRP began June 24th. School lunches will began July 8th. Tuesdays

on the Terrace will begin July 16th. MOTL will begin June 20th.

Committee Reports: Administrative Chairman, Trustee Green, attended a meeting with STLS regarding patron usage of library. Updates to the policy may be needed.

Friend's Report: The Friends reported a balance of \$7,666.05. Final prep for the Fly-In Breakfast is underway.

Old Business: Still waiting for information from the state regarding the DAHL Charter. The library proposition passed.

New Business: none

Adjournment: A motion to adjourn the meeting at 8:43am was made by President Comstock and seconded by Trustee T. Reuning. The motion carried. (8,0)

Respectfully submitted,

Anne Sobeck

Secretary

