

Minutes of the David A. Howe Library

Board of Trustees Meeting

September 18, 2024

Trustees Present: Nic Gunning, Director, Donald Comstock, President, Madeleine Gasdik, Nora Burdick, Kris Green, Tim Colligan, Nancy Reuning, Treasurer, Tom Reuning, Emily Peavey, Vice-President, Anne Sobeck, Sobeck

Trustees Absent: none

Call to Order: President Donald Comstock called the September 18, 2024 meeting to order at 7:30am.

Brian Hildreth, STLS Executive Director and Erica Jenns, STLS Assistant Director and Director of Librarianship, attended our meeting to conduct our annual Trustee Training Program.

Director's Report

A. Statistics

-Circulation

Director Gunning noted that stats included the months of July and August and were good overall.

-Programs

Director Gunning noted that program attendance was good overall.

B. News from the Library

-Summer events have ended.

-Plans for the outdoor Fall Festival on October 5<sup>th</sup> are underway.

-Director Gunning was interviewed by WJQZ and WLSV radio stations.

-Katherine mailed 1,291 copies of Howe Happenings.

-Director Gunning is working with the Village on the movie theater project.

C. Department Reports

Youth: Kate and Ally staffed a table at the Elementary School "Meet the Teacher" night. A school bus storytime was held. A back to school pizza party was held in the teen loft.

The Hide and Seek Program, the Murder Mystery Program and the D&D Reunion were all big hits.

Adult: The first Renaissance Fair had good attendance. The "Books and Brews" was held at the Wellsville Brewing Company, the next one is planned for the Shop on Main. The Big Foot program was well attended. Niki's water color classes which were a big success.

Auditorium and Gallery: Starting the Saturday of Balloon Rally week, the gallery hosted the

annual library book sale. Bubblemania brought in a good crowd. A “Shake on the Lake” Shakespeare performance was held on the library lawn.

Building and Grounds: We are still awaiting a start date for the front terrace stairs repair. External window stripping and repainting is underway. Broken terrace umbrellas have been repaired. The fire detection system has been updated – funded by the Kelsey-Naylor Family Foundation.

Technology: Gary is busy updating the library website. There was much discussion about patron use of the library phone. This will be revisited.

Personnel: Ann Giddings retired on July 31<sup>st</sup>. We wish her a very healthy and happy retirement!

#### Grants and Funding:

- The NYS Construction Aid is in process.
- Gary’s application submitted to the Manley Family Trust awarded the library a \$5,000.00 technology grant.

#### Committee Reports:

- The finance committee will meet on Oct. 7<sup>th</sup> at 7:30am.
- The building and grounds committee will meet after the Nov. meeting for it’s annual tour.

#### Friends Report:

- A balance of \$16,510.89 was reported.
- A ticketed terrace event during Hometown Holidays is being discussed.

#### Old Business:

- After much discussion, it was decided to review the Administrative Policy regarding not-for-profit and for-profit use of the library. This will be revisited pending more information.

#### New Business:

- September is library card sign-up month.
- A motion to open an account for the library at Alco Federal Credit Union in Wellsville was made by Trustee Gasdik and was seconded by Trustee N. Reuning. The motion carried. (8,0)
- A motion to put \$100,000 from the library savings account into a CD for 7 months at 4.7% interest rate was made by Trustee Gasdik and seconded by Trustee Burdick. The motion carried. (8,0)

Adjournment: A motion to adjourn the meeting at 10:00am was made by President Comstock and  
Seconded by Trustee Colligan. The motion carried. (8,0)

Respectfully submitted,

Anne Sobeck



Secretary