

Minutes of the David A. Howe Library

Board of Trustees Meeting

November 12, 2024

Trustees Present: Nic Gunning, Director, Donald Comstock, President, Nora Burdick, Tim Colligan, Kris Green, Madeleine Gasdik, Nancy Reuning, Treasurer, Tom Reuning, Anne Sobeck, Secretary

Trustees Absent: Emily Peavey, Vice-President

Call to Order: President Comstock called the November 12, 2024 meeting to order at 7:32am.

Brian Hildreth, STLS Executive Director, attended the meeting and held a STLS training session.

Discussion and Approval of Minutes and Financial Reports: A motion to accept the October 2024 minutes and financial reports was made by President Comstock and seconded by Trustee N. Reuning. The motion carried. (8,0)

Public Comment Section: none

Director's Report:

A. Statistics

-Circulation

Director Gunning reported that total checkouts were up substantially due to the damage to the WES library. Digital checkouts remain steady. The front and auditorium door counts were very good.

-Programs

Director Gunning reported that the podcast has 2,500 listens in October. Storytime attendance was up. Teen programs had good attendance. The book club has grown.

B. News from the Library

-The Fall Festival was, again, a success.

-“Books and Brews” book club met at The Book Cellars.

-The library partnered with the Chamber on a scarecrow competition.

-As part of the “Great Give Back” the library held a can drive for the Salvation Army.

-The Bolivar Library Club went on a tour of the DAHL guided by Ally.

-Kate M. participated in the Perinatal Community Forum at JMH.

-Niki has arranged for the WHS senior class to have their group picture taken at the library.

-Books are being delivered to the WES while their library undergoes repairs.

C. Department Reports

Youth:

-Kate M. held a Halloween Party for the children and it was well attended.

-Ally is prepping for the Teen Photo Show.

-“Yoto” players are available in the children's room.

#### Auditorium and Gallery:

- Devi Performing Arts had a wonderful performance in the auditorium.
- Several World War II posters have been framed thanks to Anne Currier and George Hrycun's generous donations.
- Kate E. hosted the first of her two textile workshops in the gallery.
- The Teen Photo Show is now on display in the gallery.

#### Technology:

- Gary is working with STLS regarding the frequent internet issues the library has been experiencing.
- A new time tracking system, "Jibble", has been introduced.
- Cori has been working on the library's social media reach and it has been amazing.

#### Building and Grounds:

- The gallery has been repainted and it's leaking steam pipe repaired.
- The outdoor stair replacement will have to wait until spring.
- The library has received a check from the insurance company to repair the damage on the front terrace that was caused by vandalism this past summer.

#### Grants and Funding:

- Director Gunning and Trustee N. Reuning opened a CD and account at the ALCO Federal Credit Union. Authorized signers are Donald Comstock, Emily Peavey, Nancy Reuning, Anne Sobeck and Amanda Smith.

#### Personnel:

- Amanda Smith has transitioned to remote work and is doing well!

#### Committee Reports:

- Building and Grounds will be holding the annual tour at the conclusion of this meeting.

#### Friend's Report:

- The Friends will be holding the annual "Trim a Tree" event .
- The "Dinner for Eight" plans have been finalized.
- As of this October, the Friends have donated \$8,400.00 this year to the library and it is greatly appreciated!!

Old Business:

-Director Evaluations are due back to President Comstock as soon as possible.

-Policy updates are being finalized and should be ready to vote on at our January 2025 meeting.

-Trustee N. Reuning said a grant is being worked on in hopes of going forward with a David A. Meow picture book.

New Business:

-President Comstock is hosting a “Christmas Get Together” at the Wellsville Brewery on Dec. 11<sup>th</sup> from 6 to 8pm!

Adjournment: A motion to adjourn the meeting at 9:07am was made by Trustee Gasdik and seconded by Trustee T. Reuning. The motion carried. (8,0)

Respectfully submitted,

Anne Sobeck

Secretary