

Minutes of the David A. Howe Library

Board of Trustees Meeting

October 8, 2024

Trustees Present: Nic Gunning, Director, Donald Comstock, President, Tom Reuning, Nancy Reuning, Treasurer, Emily Peavey, Vice-President, Nora Burdick, Kris Green, Tim Colligan, Anne Sobeck, Secretary

Trustees Absent: Madeleine Gasdik

Call to Order: President Donald Comstock called the October 8, 2024 meeting to order at 7:36am.

Discussion and Approval of Minutes and Financial Reports: A motion to accept the September 2024 minutes and financial reports was made by President Comstock and seconded by Trustee Colligan. The motion carried. (7,0)

Public Comment Section: none

Director's Report:

A. Statistics

-Circulation

Director Gunning noted that circulation stats were the highest since 2019 and 40 new cardholders were signed up!

-Programs

Director Gunning noted that teen programs went very well in September.

B. News from the Library

-Fall Festival plans are being finalized.

-The DAHL partnered with the National Voter Registration Day Organization and passed out registration forms from the Board of Elections.

-Raffles for Library Sign-up Month and Banned Books Week were held at the library.

-“Books and Brews” Book Club was held at the Shop on Main and the next location will be the Book Cellars.

-Niki spearheaded the Scarecrow Contest working with the Chamber of Commerce.

-Kate, Katherine, Ally and Paige attended the Willing Fall Festival.

-Ally attended the Back-to-School Fair at the Secondary School.

-Kate had a storytime for the Trinity Daycare.

-Katherine continues to work with the WDC and MOTL.

-Director Gunning is on the search committee for a new director for the Blind Association

C. Department Reports

Youth- The Pirate Party was the largest youth event in September. There was a live action Clue event, a “Donuts for Grown-ups” event and a Nerf Night. Storytime and D&D groups are going well. The Teen Photo Show, sponsored by the Wellsville Rotary Club, plans are underway.

Auditorium and Gallery- The gallery hosted a 4-H display for the Cornell Cooperative Extension. A joint program with the Book Cellars is in the planning stages to host a Rocky Horror Picture Show screening.

Technology- The front desk computers have been upgraded to meet new requirements.

Building and Grounds- The front terrace and auditorium outside lighting is finished.

#### Personnel

-Staff evaluations are underway.

-Cori Lunn has been asked to take on the role of Social Media Community Manager in addition to her clerk duties.

#### Grants and Finances

-Director Gunning made some adjustments to the 2025 Construction application and we are now waiting to hear from the state.

-Katherine met with Anne Currier, a well-respected ceramicist and potential donor to the DAHL arts programming.

#### Committee Reports:

-The finance committee met to discuss the budget prior to our meeting. A motion to approve the proposed 2025 budget as recommended by the finance committee was made by President Comstock and seconded by Trustee Green. The motion carried. (8,0)

-The administrative committee will meet Tuesday, October 15<sup>th</sup> at 3:00pm to review policies.

-Building and Grounds will hold the annual tour after the November meeting.

Friend's Report: none

#### Old Business:

-The following people are authorized signers on the Alco Federal Credit Union account:

Donald Comstock, Emily Peavey, Nancy Reuning, Anne Sobeck

-The Mural committee consists of:

Nic Gunning, Trustee N. Reuning, Trustee Burdick, Trustee Gasdik, Katherine, Ally and Molly

New Business:

-Cori Lunn was awarded the Best Use of Social Media Award at the STLS Annual Meeting on October 4, 2024!

Adjournment:

A motion to adjourn the meeting at 8:52am was made by President Comstock and seconded by Trustee T. Reuning. The motion carried. (8,0)

Respectfully submitted,

Anne Sobeck

Secretary

*Anne Sobeck*  
10/31/24