

# Minutes of the David A. Howe Library

## Board of Directors Meeting

December 10, 2024

Trustees Present: Nic Gunning, Director, Donald Comstock, President, Nora Burdick, Madeleine Gasdik, Tim Colligan, Tom Reuning, Emily Peavey, Anne Sobeck

Trustees Absent: Nancy Reuning, Kris Green

Call to Order: President Comstock called the December 10, 2024 meeting to order at 7:38am.

Discussion and Approval of Minutes and Financial Reports: A motion to accept the November 2024 minutes and financial reports was made by Trustee T. Reuning and seconded by Trustee Burdick. The motion carried. (7,0)

Public Comment Section: none

Director's Report:

### A. Statistics

#### -Circulation

Director Gunning reported that even though the figure for total checkouts was inflated, due to supplying the WES with books, it was higher than last year.

#### -Programs

Director Gunning reported that, overall, December programs were well attended.

### B. News from the Library

-The Nutcracker, the Friend's Trim a Tree with Santa and the Andover Ecumenical Choir were well attended.

-All things "Hometown Holidays" were a success!

-Outreach continues to expand: books to the WES when their library was damaged; a new batch of large print books sent to Manor Hills;

participation in the Wlsv Rotary Pancake Breakfast and the Blind Association Luncheon; storytimes with Headstart, Trinity, the Y and a new one with the kindergarten classes; continued partnering with the Wlsv Chamber of Commerce and the WDC.

C. Department Reports:

Youth

- The Teen Photo Show was a great success!
- D & D Club has an added tabletop game and hang-out element.
- The “Di-November” Program hosted a dino party with about 30 children attending!
- Participation in the Pokeman Club and Donuts for Grownups continues to increase.

Adult/Auditorium and Gallery

- The second annual screening of the Rocky Horror Picture Show partnering with the Book Cellars was well attended!
- The Birding Program was new and successful.
- New members have joined the Library Book Club.

Technology

- The DAHL is still working with STLS to fix the internet problems.
- Updating the Tech room and making space for Meta Quest usage is underway.
- The front desk has new computer monitors.

Building and Grounds

- Painting in the stacks and gallery is completed.
- Fan filters in boiler have been changed out.
- A new light pole has been ordered to replace the one that was damaged on the front terrace.

Personnel: All staff evaluations have been completed.

Committee Reports: The finance committee will meet on December 13<sup>th</sup>

3:00pm to discuss 2026 finances.

Friend’s Report: The Friends reported a balance of \$15,437.23.

Old Business: Director evaluations need to be returned to President Comstock.

New Business: A motion to override the tax cap for 2026 was made by Trustee

T. Reuning and seconded by Trustee Gasdik. The motion carried. (7,0)

Trustee Reuning spoke about the media attention and popularity of the

Yotos and Director Gunning has ordered 2 more for the children's room.

Trustee Peavey mentioned having a "Book Walk" and it was agreed by all to revisit.

Adjournment: A motion to adjourn the meeting at 8:42am was made by Trustee

Peavey and seconded by Trustee Gasdik. The motion carried. (7,0)

Respectfully submitted,

Anne Sobeck

Secretary