

**Minutes of The David A. Howe Library
Board of Trustees
January 13, 2014**

Present: Donald Comstock, Mark Finn, GERALYN Murphy-Gough,
William Joy, Connie Synakowski, Voni Walker, and Michelle
LaVoie

Absent: Ed Pekarek, Janice Porter, Roxy Schmidt

Call to Order: President Donald Comstock called the meeting to order at
7:35AM.

Discussion and Approval of Minutes: Motion by Don Comstock and
seconded by Mark Finn to approve the December 9, 2014 minutes.
Motion carried.

Director's Report - Discussion on the following items:

- Michelle reported that total checkouts in the circulation statistics were up in December 2014 as compared to last year.
- She also reported that attendance for all of the holiday events in the auditorium was good beyond expectation. The Nutcracker sold out both performances and the Genesee Dance Theater is talking of adding a third for next year. Scheduling the Trim-a-Tree event before the Nutcracker matinee proved to be very effective.
- The Wellsville Rotary Club has offered to host an Easter egg hunt on the Library lawn the weekend before Easter. All children who attend will receive books as prizes.
- In building project news, Smart Edge has removed the old chiller and Stohl has identified all areas for abatement.
- Rick Dodd has repaired one of the new leaks in the County Room which was coming from a faulty steam pipe in the Director's office.
- In order to move forward in determining how the Library will finance the HVAC project, the Board will request that Doug Frank from Community Bank and David Morris from First Citizens, make HVAC project loan presentations on Tuesday, January 20th.
- Michelle reported that she is seeking information from the Dormitory Authority and the State Historic Preservation Office regarding other possible grants/funding sources for the HVAC project. Funding through the Dormitory Authority would involve incorporating handicapped accessibility.
- Lois Bulger, Children's Librarian, will meet with a NYS Retirement System representative to determine a definite retirement date. The Board will determine how to celebrate her retirement when it has more information.

- Michelle reported that to date she had received two applications for the new Technology Trainer and Coordinator of Teen Services position. The position has been posted in numerous places and Michelle expects she will receive several more.
- Jackie Angel is the recipient of the Board Appreciation Award for exemplary contributions in 2014.
- After discussing the three alternatives for possible tax increases on the May 2015 Library/School District budget proposition, Bill Joy moved to request 1.56%. Geralyn seconded the motion. Motion carried.
- In looking at the 2015 Library calendar, the Board discussed whether or not to close the Library on Veterans' Day. It was determined that students may want to use the Library on a school holiday and that Veteran's Day might be an opportunity for the Library to honor our local veterans with some special programming. Don Comstock volunteered to contact the American Legion and see if there is interest. The Board approved closing on the Saturdays after Christmas and New Year's Day for 2015 only.
- Michelle has filed an application for a STLS/ILEAD grant. The grant funding would allow her to participate in a nationwide leadership program which focuses on leadership skills and the ability to use participatory technology.

Committee Reports:

Friends Report:

Don reported that the Friends have donated \$2,000 for the Auditorium light project and have approved \$600 for adult service programming.

Old Business:

Adjournment:

Don made a motion to adjourn the regular meeting in order to begin the Annual Re-organizational Meeting. Connie seconded. Motion carried. Meeting adjourned at 8:14.

Respectfully submitted,

Connie Synakowski,