

Minutes of the David A. Howe Library
Board of Trustees Meeting
June 11, 2019

Trustees Present: Donald Comstock, President, Laurie Hennessy, Nancy Reuning, Tom Reuning, Emily Peavey, Nic Gunning, Director, Anne Sobeck, Secretary

Trustees Absent: Voni Walker, Treasurer, Madeline Gasdik

Call to Order: President Donald Comstock called the June 11, 2019 meeting to order at 7:32am.

Discussion and Approval of Minutes: Motion made by President Comstock and seconded by Trustee Hennessy to approve the May 2019 minutes. Motion carried.

Directors Report:

A. Statistics

Circulation Review

Overall increase with the exception of registered borrowers and computer usage

Program Review

Very active month

Tours were excellent

Program attendance increased slightly

Podcast viewing continues to climb

B. News from the Library

Director Gunning and Niki attended the "See All You Can See" event presented by the Blind Association and the live video they made has been well-viewed by the Community

The DAH received a large donation of Western books and a Western Section has been added on the main floor, all duplicates are going to the Father's Day Give-a-Way Program

"Fine Free" transition is going smoothly, patrons will still be responsible for lost items

Director Gunning, as chair of the Director's Advisory Committee, continues to work on a program to erase patron accounts 6 years and older

The Farmer's Market will be held on the DAH Library lawn Saturdays from 9am-1pm beginning June 22nd

After much discussion, a motion to change Saturday summer hours to 10am-2pm was made by Trustee Peavey and seconded by Trustee T. Reuning, motion carried

C. Department Reports

Auditorium

The Young Sisters will perform on June 13th

A Ulysses S. Grant program will be held on June 18th in conjunction with
The Thelma Rogers Historical Society

Youth Services

Trinity Lutheran Daycare is attending Wednesday morning movies

The Free Family Pass Program for local museums has expanded and
includes the Alfred Ceramic Art Museum, the Pennsylvania Lumber
Museum, the Eldred World War II Museum and the Rochester Museum
and Science Center

Tours for the Elementary K-5 and ICS pre-K,1,3,5 were greatly attended
6th grade STEM class is planning a “sensory walkway” for the picture book
room

Technology

Ken held a tech help session at the Senior Luncheon which was well
received, plans are underway to have it held monthly

A grant proposal is underway to help fund some new tech equipment

D. Building and Grounds

The Weaver Family has begun their summer landscaping and the grounds look
great

No word from Highland Masonry since their initial visit to inspect the stone
work

No word from Swiatek Studios (Clarence, NY) or Fiske & Sons (Erie, PA)
regarding quotes for painting the cupola, Director Gunning will contact them
again

The Friends of the DAH Library are planning on getting the lights on the front
terrace fixed

E. Summer Events

Summer Reading Program

June 24th –Aug 2nd

A variety of programs are scheduled to accommodate all ages

Tuesdays on the Terrace

July 9th-Aug 13th

Music on the Lawn

June 20th-Aug 1st

F. Grants/Financial

Director Gunning is awaiting news on an application sent to the Manley Trust to
help with the terrace leakage

Director Gunning and Kate are working on a small grant proposal for portable
mini libraries

Director Gunning and Niki are considering the WNY and Wendt Foundations

to help with stone work and paint

G. Personnel

The Student Library Clerk position has been posted---current student has graduated and will work until the end of the summer

Friends Report:

Account Balance \$17,829.58

Friends have agreed to fund the Summer Reading Program

\$500.00 Gift Card Tree raffle will be drawn July 20th

Plans are underway for a "Ladies for the Library" Pottery Bowl and Soup fund-raiser

Old Business:

1 Trustee Position needed

New Business:

Director Gunning will send an email to Trustees regarding committee and officer positions open

Signature cards need to be signed

Adjournment:

Motion by Trustee T. Reuning, seconded by Trustee Hennessy to adjourn the Meeting at 9:20am. Motion passed.

Respectfully submitted,

Anne Sobeck

Secretary