

Minutes of the David A. Howe Library
Board of Trustees Meeting
July 14, 2020

Trustees Present: Donald Comstock, President, Nic Gunning, Director, Kris Green, Voni Walker, Treasurer, Laurie Hennessy, Nancy Reuning, Tom Reuning, Madeleine Gasdik, Anne Sobeck, Secretary

Trustees Absent: Emily Peavey, Vice-President

Call to Order: President Donald Comstock called the July 14, 2020 meeting to order at 7:31am.

Discussion and Approval of Minutes: A motion was made by President Comstock and seconded by Trustee Walker to approve the June 2020 minutes. The motion carried.

Director's Report

A. Statistics

-Circulation

Digital material usage was triple what it was in July 2019!

-Program

Response to all digital platform programs has been very good. Director Gunning is pleased with the staff's efforts in all areas.

A digital gift card was raffled off for Father's Day.

B. News from the Library

The DAHL officially reopened on 6/29 with "curbside pickup". There were approximately 30 items picked up that day! Director Gunning reported that the Library is operating with a reduced staff, all safety measures in place, and following the quarantine policy with regards to payroll. Director Gunning also reported that he requested STLS to make a special starcat for Wellsville only so that our patrons can place holds and it is working well, 60 holds were placed in one afternoon. STLS has set July 20th as the date that they will begin transporting items to Libraries. Director Gunning assured the Board that all books and items will be properly quarantined by the DAHL.

The next stage of reopening will require Board discussion but Director Gunning has recommended continuing curbside pickup through the end of July.

Work has resumed on the Annual Report. It will be available online with copies being mailed only upon request.

C. Department Reports

Auditorium:

Movies on the lawn have begun. Jessica and Director Gunning will have clear 6-foot markings for people to sit while enjoying outdoor family movies.

Youth:

Kate has been busy with all kinds of programs for kids. She has 150 kids signed up for the Summer Reading Program which can be done by curbside pickup or digitally.

New additions are:

- a science experiment
- a challenge post for tweens and teens
- a read aloud ZOOM meeting for kids
- “Imagine Your Story” ZOOM interviews with passionate professionals
- outdoor distance storytimes

Adult:

The Summer Reading Program is going well and, like the youth program, it is curbside or digital. Niki has added regular book raffles as well as the normal prizes.

Whenever possible WLSV Chamber gift certificates are given out to keep business local. Some outdoor book clubs are in the developmental stages.

Jessica and Director Gunning are planning an outdoor StarTrek themed program for August.

Technology:

Ken has finished a major update of all staff computers. There was much discussion but no decision made as to how and when the DAHL will safely resume computer usage by our patrons. More discussion is needed before the guidelines are in place. Wifi routers being moved to improve access is being considered.

Building and Grounds:

The Library grounds look wonderful thanks to the Weaver Family!

Director Gunning pointed out that the Construction Project Proposals are due by August 7th. He reported that there is a 58% cut in funding and an increase in requests this year. The Board decided to forgo a request this year and will revisit it next year. Slocum Masonry has completed the repair work on the front and back terraces and in the parking garage.

Jim continues to treat the Library woodwork, Rick has had bathrooms and stairwells painted. Director Gunning is very pleased with all the work that has been accomplished during this Covid-19 shutdown.

Committee Reports: none

Friend's Report: none

Old Business: none

New Business: none

Adjournment: A motion to adjourn the meeting at 8:31am was made by President Comstock and seconded by Trustee T. Reuning. The motion carried.

Respectfully submitted,
Anne Sobeck
Secretary