

Minutes of the David A. Howe Library
Board of Trustees Meeting
September 8, 2020

Trustees Present: Donald Comstock, President, Nic Gunning, Director, Nancy Reuning, Tom Reuning, Emily Peavey, Vice-President, Kris Green, Voni Walker, Treasurer, Laurie Hennessy, Madeleine Gasdik, Anne Sobeck, Secretary

Trustees Absent: none

Call to Order: President Donald Comstock called the September 8, 2020 meeting to order at 7:36am.

Discussion and Approval of Minutes: A motion was made by President Comstock and seconded by Trustee Gasdik to approve the August 2020 minutes. The motion carried.

Director's Report

A. Statistics

-Circulation

Stats from STLS were incomplete at the time of the meeting.

-Program

Response to all digital platforms remains constant.

B. News from the Library

Director Gunning purchased \$500.00 worth of books , funded by STLS, for the jail program. The program is, however, temporarily on hold.

Director Gunning and Malik attended the first DAC sub-committee meeting on Diversity and Equality.

Curbside checkouts continue to do well. Requests for printing, faxing and copying have increased.

The Monday Club has scheduled their first meeting back at the DAHL. All safety guidelines will be followed.

Still no guidance from STLS regarding a complete reopening of the DAHL.

C. Department Reports

Auditorium:

Jessica is rescheduling programs for the last quarter of this year. Several authors and artists interviews have been set up for the podcast.

Youth:

The summer reading program has ended. Covid-19 made for an unusual year but the response was great with both the youth and adult programs.

The Fancy Tea Party was cancelled a second time due to the weather.

Book raffles for youth and adults were well received and will continue.

Teen:

A decline in teen usage of the DAHL has been noted by staff.

Adult:

The Summer Reading Program has ended.
Craft classes have remained strong.
Senior Staff is planning a fall festival.

Technology:

Ken has begun one-on-one tech help upon request.
The "Student Open Lab" is still in the planning stages waiting for feedback from the school administration.

Building and Grounds:

Office construction and painting continues inside.
The shifting and reorganizing of the tech labs will begin this month.

Personnel:

Minimum wage will increase to \$12.50 on December 31st
Eric's position will need to be filled.

Committee Reports

The Finance Committee will meet on September 22nd at 8:00am
The Annual Tour of the DAHL will be determined by the Building and Grounds Committee.

Friend's Report

None

Old Business

Student Open Labs were discussed. We are waiting on info from the school but regardless the DAHL will do its best to accommodate the students.
Zoom Trustee Meetings were discussed with no decision made as to whether they will continue or whether we will try to resume regular meetings or a combination of both. The Board of Trustee's web page has a link to allow a zoom meeting to be public.

New Business

Trustee Walker explained the new 196-B NYS Disability Law to us. She will have more information for us at our next meeting.

Adjournment: A motion to adjourn the meeting at 8:46am was made by President Comstock and seconded by Trustee Gasdik. The motion carried.

Respectfully submitted,

Anne Sobeck
Secretary