

Minutes of the David A. Howe Library
Board of Trustees Meeting
March 9, 2021

Trustees Present: Donald Comstock, President, Nic Gunning, Director, Nancy Reuning, Tom Reuning, Emily Peavey, Vice-President, Voni Walker, Treasurer, Kris Green, Madeleine Gasdik, Anne Sobeck, Secretary

Trustees Absent: Laurie Hennessy

Call to Order: President Donald Comstock called the March 9, 2021 meeting to order at 8:10am.

Discussion and Approval of Minutes: A motion was made by President Comstock and seconded by Trustee N. Reuning to accept the February 2021 minutes. The motion carried.

Director's Report:

A. Statistics

-Circulation

It was noted that digital material usage and podcast listens both increased.

-Program

Program attendance, on platforms offered, has remained consistent.

B. News from the Library

-The fate of Allegany County History Week remains unknown after the passing of Lee Gridley and Bill Heaney.

-The DAHL Annual Easter Egg Hunt (partnering with the Wellsville Rotary Club) has been scheduled for April 3, 2021.

-The DAHL participated in the 2021 Advocacy Day Digital Campaign.

-MOTL has contacted the Library about playing this year. After much discussion, the board agreed that it would like to see a written plan regarding Covid-19 guidelines to be followed before permission is granted.

C. Department Reports

Youth:

-Picture Book Madness concluded mid-February and was a great success!

-Valentine's Day curbside crafts were popular with youth and teens.

-A bountiful food drive was held at the DAHL for the Salvation Army.

-A Spring Fling is being planned for March 20, 2021.

-The first Teen Night was held successfully.

-Director Gunning and Kate are discussing options for the Teen Photo Show. Last year's 10th Anniversary Celebration was cancelled due to the pandemic...they hope to hold it this year.

Adult:

- Niki has been busy getting book clubs organized again and has started a weekly Womens's History Trivia Raffle!

Technology:

- Ken has been busy with computer labs. There were 8 additional tech labs held, a great increase!

Building and Grounds:

- The floors on the lower level of the Library have been painted and the offices are starting to take shape.
- Rick is working on a secure lock system for the offices.

D. Annual Report

- The 2020 Annual Report for Public Libraries has been completed and submitted.
- Work on the 2020 Annual Report to the community has begun.

E. Personnel

- Heather Molloy was hired on February 23, 2021 to fill the open Circulation Clerk position.

F. Grants and Funding

- The NYS Construction Aid Funding will be announced in April.
- Director Gunning and Ken have a potential request to the Manley Trust for updating the Library servers. Director Gunning has also been in contact with STLS regarding options for help at the system level.
- Director Gunning is working on a proposal to the Landmark Society to possibly help with Library renovations.
- Jessica received full funding for the Tri-County Arts Council Grant, \$2,600.00.

Committee Reports:

- The finance committee met with Ed Bysiek today at 7:30am prior to this meeting. He presented the DAHL Annual Audit. He was very impressed with our financial stability during this pandemic. A motion was made by President Comstock and seconded by Trustee Walker to accept the 2020 DAHL Annual Audit presented by Ed Bysiek. The motion carried.

Friend's Report:

- The Friends have resumed meeting. They have generously donated \$500.00 towards Adult book orders and \$300.00 towards a magnetic lock for the office area. Thank You!

Old Business:

- Trustee Laurie Hennessy will not be seeking a second term on the DAHL Board. We would like to thank her for hers years of service!

New Business:

-A motion was made by President Comstock and seconded by Trustee Gasdik to replace the open board seat as of April 2021 with Tim Colligan. The motion carried.

Adjournment:

-A motion to adjourn the meeting at 9:13am was made by President Comstock and seconded by Trustee Walker. The motion carried.

Respectfully submitted,
Anne Sobeck
Secretary