

Minutes of the David A. Howe Library
Board of Trustees Meeting
April 12, 2021

Trustees Present: Donald Comstock, President, Nic Gunning, Director, Nancy Reuning, Tom Reuning, Emily Peavey, Vice-President, Kris Green, Madeleine Gasdik, Voni Walker, Treasurer, Tim Colligan, Anne Sobeck, Secretary

Trustees Absent: none

Call to order: President Donald Comstock called the April 12, 2021 meeting to order at 7:34 am. He then thanked the board for adjusting their schedules for the meeting and welcomed Tim Colligan to the board.

Discussion and Approval of Minutes: A motion was made by President Comstock and seconded by Trustee Walker to accept the March 2021 minutes. The motion carried.

Director's Report:

A. Statistics

-Circulation

Digital material usage increased slightly, holds placed and holds received increased significantly.

-Programs

March was a very active month!

B. News from the Library

-The main reading rooms of the DAHL were reopened on March 29th. Curbside service remains open. The stacks, youth areas and restrooms remain closed.

-A modified version of Tuesdays on the Terrace will take place this summer.

-The Book Sale will be held again this summer.

-Free school lunches will be available at the DAHL this summer.

-Music on the Lawn is hoping to resume this summer. The MOTL committee will be submitting a Covid-19 Safety Plan to Director Gunning for the Board to approve.

C. Department Reports:

Youth:

-The Annual Rotary Easter Egg Hunt/Party, modified due to Covid-19, was well attended.

-The 10th Annual Teen Photo Show is being planned.

-Preparations for the outdoor Come and Go Superhero Party are underway.

Adult:

-Book Clubs have resumed.

-Niki hopes to resume Craft Classes soon.

-Several podcasts were held for Women's History Month. Director Gunning and Kate did an episode on author Patricia Briggs. Director Gunning interviewed authors Jamie Lee Rotante and J.T. Ellison.

Auditorium:

-Dr. Phil Richards will be giving a talk on Phillis Wheatley for poetry month.

Technology:

-Computer labs have been used to assist people in scheduling Covid-19 vaccination appointments.

Building and Grounds:

-Weaver's Landscaping will begin their annual service soon.

-Amanda and Jessica have moved in to their new offices.

D. Personnel:

-Several applications have been received for the Teen Librarian position.

-Daphne O'Kelly has been hired as the new Circulation Clerk replacing Nicole Pepe.

-Ann Giddings will be returning April 12th from her medical leave.

E. Grants and Funding:

-The DAHL has received an estate bequest for \$4,500.00. This requires a board resolution granting Director Gunning and Amanda Smith authority to access the sum on behalf of the Library. A motion to allow Director Nic Gunning and Amanda Smith access to the bequest on behalf of the DAHL was made by Trustee T. Reuning and seconded by Trustee Gasdik. The motion carried.

Committee Reports:

-The Administrative Committee needs to appoint a chairman.

Friend's Report: none

Old Business:

-The Mazza contract is on hold pending further information.

New Business: none

Adjournment:

-A motion to adjourn the meeting at 8:26am was made by President Comstock and seconded by Trustee Colligan. The motion carried.

Respectfully submitted,

Anne Sobeck

Secretary