

Minutes of the David A. Howe Library  
Board of Trustees Meeting  
May 11, 2021

Trustees Present: Donald Comstock, President, Nic Gunning, Director, Nancy Reuning, Tom Reuning, Madeleine Gasdik, Kris Green, Tim Colligan, Anne Sobeck, Secretary

Trustees Absent: Voni Walker, Treasurer, Emily Peavey, Vice-President

Call to Order: President Donald Comstock called the May 11, 2021 meeting to order at 7:32am.

Discussion and Approval of Minutes: A motion was made by Trustee Gasdik and seconded by Trustee T. Reuning to approve the April 2021 minutes. The motion carried.

President Comstock welcomed Brian Hildreth, Executive Director of STLS, to our meeting. Brian gave an informative talk about the STLS --- what it stands for and how it helps our Library.

Director's Report:

A. Statistics

-Circulation

It was noted that digital material usage was down but checkouts remained steady.

-Programs

It was noted that passive programs seem to still be going well.

B. News from the Library

-Director Gunning is a co-lead on a system-wide book club.

-“The Cartridge Guy” out of Hornell, NY and the DAHL have partnered to provide a place for area residents to recycle their used electronics. The Library will receive a small portion of the profit as a donation.

-Library patrons were given a pine sapling to plant from the NYSDEC on Arbor Day.

-Summer plans are underway for the Summer Reading Programs, Book Sales, Tours, and Tuesdays on the Terrace. The Farmer's Market will be returning to the Library lawn and hopefully MOTL will also resume this summer.

C. Department Reports

Youth:

Storytime continues. Kate is working with Starbridge, an organization out of Rochester that works with families with disabilities.

Adult:

Niki has had steady participation in raffles and passive programs but not book clubs craft classes.

Technology:

Ken gave a presentation to the Monday Club. He has also been working on a grant

which would complete the Newspaper digitization project at the Library.

Building and Grounds:

It was noted that the deadline for the Notification of Intent to Apply for 2021/2022 NYS Public Library Construction Aid is June 25<sup>th</sup>.

The new office, childrens' bathroom, and entryway to the childrens' wing are being painted. A new motor for the garage door has been ordered to replace the broken one and the employee door into the garage has been repaired and coded.

D. Personnel

The search committee, consisting of President Comstock, Director Gunning, Kate and Trustee Gasdik, held interviews for the new Teen Librarian. Allisa Sevick was hired. Applications for a new Student Library Clerk are being accepted. Alexa Hill will be graduating in June.

Committee Reports:

Trustee Green agreed to chair the Administrative Committee.

Friend's Report:

None

Old Business:

None

New Business:

A motion to completely reopen the DAHL on May 20<sup>th</sup>, the evening of the Teen Photo Show, was made by Trustee Colligan and seconded by Trustee T. Reuning. The motion carried.

Adjournment:

A motion to adjourn the meeting at 8:35am was made by Trustee Gadsik and Seconded by Trustee Colligan. The motion carried.

Respectfully submitted,

Anne Sobeck

Secretary