

Minutes of the David A. Howe Library

Board of Trustees Meeting

June 15, 2021

Trustees Present: Donald Comstock, President, Nic Gunning, Director, Nancy Reuning, Tom Reuning, Madeleine Gasdik, Voni Walker, Treasurer, Kris Green, Tim Colligan, Anne Sobeck, Secretary

Trustees Absent: Emily Peavey, Vice-President

Call to Order: President Donald Comstock called the June 15, 2021 meeting to order at 7:36am.

Discussion and Approval of Minutes: A motion was made by President Comstock and seconded by Trustee Walker to approve the May 11, 2021 minutes. The motion carried.

Director's Report:

A. Statistics

Circulation

-It was noted that the numbers overall were better as compared to 2020 but much rebuilding is needed due to Covid-19.

Programs

-It was noted that passive programs continue to do well.

B. News from the Library

-The full reopening of the DAHL has gone very well, the staff has done a wonderful job!

-Deposit Collections have resumed at the Creative Arts Center and the Manor Hills Care Facility.

-The Summer Reading Program is set to run from June 28th through August 6th.

-The Library is still scheduling food vendors for Tuesdays on the Terrace.

-MOTL should be starting in June.

-A Book Sale, Tours, and The Farmer's Market are all being planned for July 17th.

C. Department Reports

Youth:

It was noted that youth programming for May had a good turnout. The Teen Photo Show went well. Kate and Ally organized a "Teen Prom Dress and Dress Suit Closet" Program. Ally offered a math tutoring session and a board game night.

Adult:

Programs are being planned.

Technology:

Computer sessions rose slightly as compared to last month. The public computers were moved from the exhibition room back into the main library. Director Gunning and Ken are working on a proposal for the Appalachian Regional Commission Grant Project.

Building and Grounds:

The main floor office is being repainted and prepared for Niki. Kate and Ally have relocated to the downstairs office. The Weavers are busy with lawn maintenance.

D. Personnel

Sawyer Burke has been hired as the new Student Circulation Clerk. A motion to change Jessica's title to the Auditorium and Exhibit Coordinator was made by Trustee Colligan and seconded by Trustee Green. The motion carried.

Committee Reports: none

Friend's Report:

The Friend's reported a balance of \$17,520.56 and they funded the SRP for \$2,000.00. Much thanks to them!

Old Business:

A motion to have Director Gunning apply for Construction Aid was made by Trustee Gasdik and seconded by Trustee T. Reuning. The motion carried.

Director Gunning is also working on a grant proposal for the Landmark Society.

New Business:

A motion to have Director Gunning submit a grant proposal to the Appalachian Regional Commission Grant Project was made by Trustee T. Reuning and seconded by Trustee Colligan. The motion carried.

Adjournment:

A motion to adjourn the meeting at 8:38am was made by Trustee Colligan and seconded by Trustee Walker. The motion carried.

Respectfully submitted,

Anne Sobeck

Secretary