

Minutes of the David A. Howe Library

Board of Trustees Meeting

September 14, 2021

Trustees Present: Donald Comstock, President, Nic Gunning, Director, Voni Walker, Treasurer, Nancy Reuning, Tom Reuning, Anne Sobeck, Secretary

Trustees Absent: Tim Colligan, Emily Peavey, Vice-President, Kris Green, Madeleine Gasdik

Call to Order: President Donald Comstock called the September 14, 2021 meeting to order at 7:41am.

Discussion and Approval of Minutes: A motion to accept the August 2021 minutes was made by President Comstock and seconded by Trustee N. Reuning. The motion carried. (6 yes, 0 no)

Director's Report:

A. Statistics

-Circulation

It was noted that total checkouts and podcast listens were up significantly from last month.

-Programs

It was noted that Tuesdays on the Terrace were very well attended each week.

B. News from the Library

-The Summer Reading Program, Tuesdays on the Terrace and Music on the Lawn have all concluded.

-Participation in auditorium events has increased as staff and patrons have acclimated to the new format.

-Events such as a Fall Festival and Halloween Party are currently being organized.

-Local author, Dylan Newton, is scheduled for a reading/workshop.

C. Department Reports

Youth:

-Ally tallied the teen SRP hours and it was an amazing 33,150 hours! She reported that the Teen Loft Open Hours are slowly increasing.

-Kate has resumed Storytimes this month. She and Director Gunning are working with the Elementary School Librarian to help the students access Sora and Overdrive. Kate is also planning a Book Club for youth between storytime age and teen age.

Technology:

-Ken organized and sent newspapers to the NY Historic Newspaper site where they will be digitalized and available to be accessed from anywhere. He reported that the one-on-one tech help and computer usage remains steady

Building and Grounds:

- The front terrace has been power washed and the benches painted.
- A railing has been installed around the ramp leading to the former Proto parking lot.
- Potholes have been patched in parking lot.
- Outside doors and windows are being painted.
- The office behind the circulation desk is being prepped for the new Tech Lab.

E. Personnel

- One, possibly two, maintenance positions are still needed.
- Rick and Niki are going to have a table representing the DAHL at the upcoming Job Fair.

F. Grants and Funding

- The New York Construction Aid application is completed and will be sent to STLS.

Committee Reports:

Director Gunning will email the Finance Committee members to set up a time to meet in October.
The Building and Grounds Committee needs to schedule their annual tour.

Friend's Report:

The Friends reported a balance of \$16,453.01 and they gave \$500.00 to the library to add to the Media collection and \$150.00 for Sweet as Sugar Goats.

Old Business:

The sign for the library front lawn has been ordered. Trustees discussed a smaller sign to be placed near the auditorium but will be revisited.
A letter was sent to the prospective donor of the Wellsville Depot but the board has not heard back.

New Business:

The DAHL is working with Allegany County Employment and Training to host a Job Fair on September 16th.
Rick McEnroe contacted Trustee T. Reuning and would like to donate a bench to the library in Memory of the McEnroe Family.

Trustee Walker will be bringing info to our October meeting regarding the NY Hero Act.

Adjournment:

A motion to adjourn the meeting at 8:36am was made by President Comstock and seconded by Trustee N. Reuning. The motion carried. (6 yes, 0 no).

Respectfully submitted,

Anne Sobeck

Secretary