



Regular Meeting Minutes of October 12, 2021

Present: Donald Comstock, President; Nic Gunning, Director; Tim Colligan; Madeleine Gasdik; Nancy Reuning; and Tom Reuning

Absent: Kris Green; Emily Peavey, Vice President; Ann Sobeck, Secretary; and Voni Walker, Treasurer

Call to Order: President Donald Comstock called the October 12, 2021, meeting to order at 7:30 AM.

Discussion and Approval: Motion by Donald, second by Tom, to approve the minutes of September 14, 2021 carried, 5-0 unanimous.

Director's Report - Discussion on the following items:

Statistics:

- Circulation Statistics: Up from last year overall (digital material down).
- Program Statistics: Attendance has been good, especially for the Job Fair, with over 70 participants.

News from the Library:

General Updates:

- Sen. Charles Schumer was in town, at the library on 10/11/21 speaking on a number of topics. At his request, there was no advance notice to the public. Nic took the opportunity to discuss the funding of our terrace project and the Senator offered his assistance with a letter of support if needed.
- The recent Fall Festival was very successful with about 175 attendees.
- We partnered with the National Voter Registration Day, passing out voter registration forms from the Board of Elections. Members of the League of Women Voters staffed the tables.
- The Monday Club has resumed meetings in the Monday Club Room.
- Outdoor programming has gone well and will continue as long as the weather holds.
- The Annual Report has been completed and is being distributed.

- A historic bench was donated by Ric McEnroe and is currently in the Picture Book Room.
- We have seen an increase in meeting room and outdoor space usage.

Departmental Reports:

○ **Youth Services:**

- Ally launched a Dungeons and Dragons group for teens and Young Adults.
- She also did a Tie Dye program at the secondary school which got a lot of attention.
- The Dylan Newton author event was well attended with a mix of adults and teens.
- Kate has resumed her regular Kids Night programming that features STEM activities.
- There are many Halloween activities scheduled and we have started a costume shop where parents can come shop for free kid's costumes.

Tech:

- We are looking to update some of the older laptops around the building but not too many because of the pending tech grant in 2022.
- Ken is currently doing an HTML course and may offer this as a course down the road.

Building and Grounds:

- Work has begun on painting the stairwell on the Proto side of the library.
- We will begin painting and redoing the floors in the office behind the main desk in preparation of the Tech Lab move.
- The main door is currently being repainted.

Strategic Plan:

- The current plan expired in 2020 and the Board opted to postpone work due to Covid. We should consider the best way to move forward.
- Nic met with STLS to provide feedback for the system wide strategic plan.

Personnel:

- Staff evaluations are underway.
- Trustees need to consider the Director evaluation.
- Carrie Baldwin has been hired to replace Sheyana Smith. Her first day was 10/4/21
- Jessica Wieszczyk has informed Nic that she would like to step down as Auditorium and Exhibits Coordinator, effective January 1, 2022. She would like to resume her duties as a clerk. The Board recommended that he post this job internally for interest.

Grants and Finances:

- **Grants:**

- The full applications for the NYS Construction grant was submitted and accepted without correction. We were notified that we will now receive an additional \$30,000 as another project was withdrawn.
- Jessica successfully applied and received a \$1600 grant from Restart NY Live Event program. This will aid in the upcoming program like Creek Bend Band and the Nutcracker.

- **Budget:** Following discussion, motion by Tim, and seconded by Madeline, to accept the budget as presented, including the tax increase, carried 5-0 unanimous.

Committee Reports:

- Finance Committee met to discuss the proposed budget
- Building & Grounds to hold annual tour immediately following meeting.

Friends Report:

- October Meeting postponed.

Old Business:

- No response from letter regarding the Old Depot from Robert Salevsky.
- Donald also updated those in attendance on the sign project. We will discuss potential sites during our facilities tour.

New Business:

- We will be doing a community cleanup program on October 16 as part of the Great Give Back.
- Donald reported the Lions Club will not be utilizing the High School auditorium for it Variety Show. Some interest in using the Library Auditorium. As this develops, we will need to discuss our usage policy and fee.

Adjournment: There being no further business to come before this Board, a motion was offered by Tom and seconded by Donald, to adjourn, carried. Meeting adjourned at 8:35 a.m., carried, 5-0 unanimous.

Respectfully submitted,

Timothy J. Colligan,
Acting Secretary