

Minutes of the David A. Howe Library

Board of Trustees Meeting

December 14, 2021

Trustees Present: Donald Comstock, President, Nic Gunning, Director, Emily Peavey, Vice-President, Tom Reuning, Nancy Reuning, Voni Walker, Treasurer, Madeleine Gasdik, Tim Colligan, Anne Sobeck, Secretary

Trustees Absent: Kris Green

Call to Order: President Donald Comstock called the December 14, 2021 meeting to order at 7:38am.

Discussion and Approval of Minutes: A motion to accept the November 2021 minutes was made by President Comstock and seconded by Trustee Colligan. The motion carried. (8 yes, 0 no)

Wellsville resident, Angela Glickstein, informed President Comstock that she would not be joining our meeting.

Director's Report:

A. Statistics

-Circulation

It was noted that total checkouts and computer usage continue to increase.

-Programs

It was noted that kid's events and movies have been well attended.

B. News from the Library

-Three large trees, donated from Wending Creek Farms, added to the beautifully decorated library this holiday season.

-The Lions Club sponsored the trees along the sidewalk and walkway to the library.

-The DAHL hosted the Community Voices Display from the Director's Advisory Council.

-Director Gunning did some holiday readings for the Inn at Houghton Creek.

-Director Gunning reported that the Hawk Creek Wildlife Show was a great success!

C. Department Reports

Youth:

-Kate held a Veteran's Day service craft for the children to thank our service people. She, also, hosted a K-2 program for the Parker Jordan Christian Academy.

-Ally started a regular knitting group. She, also, hosted a program for 12th graders for Houghton Academy.

Adult:

-Book Clubs are continuing on through December and a new schedule for 2022 is being planned.

-Craft classes continue.

Technology:

-Ken is working on a digital donation option for the library using PayPal.

Building and Grounds:

-The sign for the auditorium entrance is scheduled to be installed on December 12th.

-Internal painting and repairs continue.

-The recycling project is almost completed.

D. Personnel

The search committee held interviews for the Auditorium and Exhibits Coordinator position and a decision was made which will be announced soon.

Committee Reports: none

Friend's Report: The Friend's reported a balance of \$16,215.16

Old Business: The Director's evaluation was completed.

New Business: The library will be closed on Friday and Saturday of Christmas week and New Year's week. The Administrative Committee will meet on January 4th at 9:00am to discuss the Library Charter prior to the January organizational board meeting on January 11th.

Adjournment: A motion to adjourn the meeting was made by President Comstock at 8:18am and seconded by Trustee Gasdik. The motion carried. (8 yes, 0 no)

Respectfully submitted,

Anne Sobeck

Secretary