

Minutes of the David A. Howe Library

Board of Trustees Meeting

February 8, 2022

Trustees Present: Donald Comstock, President, Nic Gunning, Director, Emily Peavey, Vice-President, Voni Walker, Treasurer, Nancy Reuning, Tom Reuning, Tim Colligan, Madeleine Gasdik, Kris Green, Anne Sobeck, Secretary

Trustees Absent: none

Call to Order: President Donald Comstock called the February 8, 2022 meeting to order at 7:35am.

Discussion and Approval of Minutes: A motion to accept the January 2022 minutes was made by President Comstock and seconded by Trustee Colligan. The motion passed. (9 yes, 0 no)

Director's Report:

A. Statistics

-Circulation

Director Gunning reported a 4 month high in checkouts! Digital materials showed a slight decrease.

-Programs

It was reported that there were 138 participants in the Coffee and Cozies Book Club!

B. News from the Library

-Niki and Amanda are attending CE Seminars in order to help prepare the DAHL Annual Report to the state.

-Director Gunning and senior staff are participating in a system-wide book club lead by The Diversity, Equality and Inclusivity Group.

-March is Black History Month. A special podcast featuring Director Gunning and Malik has been planned.

-A new program for monthly subscription boxes has begun.

-Curbside service is, again, available.

-The DAHL has been a distribution spot for N95 masks and Covid-19 test kits.

-Director Gunning will serve as the Rotary Club of Wellsville President for 2022.

C. Department Reports

Youth:

Kate's children's programs and Ally's teen programs have remained consistent. Cleaning out and updating the youth stacks is underway.

Adult:

The Coffee and Cozies Book Club has begun successfully. Monthly craft classes are back.

Auditorium/Exhibits:

Daphne has scheduled a Lincoln Display and a talk by Craig Braack for February. She is looking into potential grant options.

Technology:

It was reported that tech classes and computer labs have remained steady.

Building and Grounds:

-We are still waiting for General Roofing to check on the leak in the Cupola. New leaks in the Auditorium have been reported and possibly enhanced by all the snow. Rick and his staff are working to keep the terraces cleaned off. The front steps have had issues with ice from improper drainage.

-The accessible doors in front and at the auditorium entrance aren't working properly, the parts have been ordered.

-Daphne and Director Gunning met with an architect to discuss the repair of the auditorium entrance, the wall and the parking lot repairs. A grant has been secured to help with this project.

Committee Reports: none

Friend's Report: none (meeting cancelled due to weather)

Old Business: The DAHL Annual Audit is underway, Ed Bysiek may be attending part of the March 2022 BOT meeting. The Trustee oath of office cards have been signed and notarized. The new charter language that was approved by the board has been sent in.

New Business: The Trustees discussed a memorial for former Trustee and Friend's member, Penny Canfield.

Adjournment: A motion to adjourn the meeting at 8:18am was made by Trustee Gasdik and Seconded by Trustee T. Reuning. The motion carried. (8 yes, 0 no)

Respectfully submitted,

Anne Sobeck

Secretary