

Minutes of the David A. Howe Library

Board of Trustees Meeting

June 14, 2022

Trustees Present: Donald Comstock, President, Nic Gunning, Director, Kris Greene, Nancy Reuning, Tom Reuning, Madeleine Gasdik, Emily Peavey, Vice-President, Tim Colligan, Anne Sobeck, Secretary

Trustees Absent: Voni Walker, Treasurer

Call to Order: President Comstock called the June 12, 2022 meeting to order at 7:30am.

Discussion and Approval of Minutes: A motion to accept the May 2022 minutes was made by President Comstock and seconded by Trustee Gasdik. The motion carried. (8,0)

Director's Report:

A. Statistics

-Circulation

Director Gunning noted that total checkouts and computer usage were up.

-Programs

Director Gunning noted that overall it was a quiet month for the auditorium.

B. News from the Library

-The library was very busy with several school groups in for tours and to view the WCS Art Show.

-The senior staff is working on new ways to market the library and partner with community groups.

-Director Gunning noted that losing a local newspaper has not helped patrons remain aware of current events at the DAHL. A new black board has been positioned near the main desk with regularly updated events.

C. Department Reports

Youth: Kate has added a Fishing Basics program and Kids Yoga program to her list of activities. The Lego program was a great success! Ally continues to expand the Discord server and has seen an

increased usage. The first Pride Alliance Club was held in May and the staff hopes it continues.

Adult: Niki's raffles and craft classes remain popular. She has sparked a lot of interest in her new Cookbook Book Club! She also managed a Red Cross program that Director Gunning helped the Cuba Library organize.

Technology: The tech lab has been relocated behind the main desk. Ken and Amanda are updating Quickbooks per a recommendation from the DAHL audit.

Building and Grounds: Rick and crew are making improvements to the bathrooms. The Monday Club has generously funded the repairs to the room's original blinds that Rick is working on. The Weavers continue to maintain the lawn, shrubs and flowers. A contractor has been found to handle the front terrace renovations.

D. Summer Events:

- The Summer Reading Program will run from June 27th to August 6th.
- The Summer Lunch Program begins in July.
- Tuesdays on the Terrace begins in July.
- Music on the Lawn begins June 30th.
- The Balloon Rally Library Tours and Book Sale will begin at 8am on Balloon Rally Saturday.

E. Personnel

- Emily Budinger has been hired as the new Student Clerk. Amy Cline leaves her position as Circulation Clerk on June 16th. Daphne O'Kelly concludes her time as Interim Auditorium and Exhibition Coordinator on June 30th and will resume her position as Circulation Clerk on July 1st.
- The DAHL has posted needed positions.

Committee Reports: none

Friend's Report: The Friends reported a balance of \$19,816.00 and is busy with the raffle for a Gift Card Tree to be drawn during Balloon Rally Week.

Old Business: A motion was made by Trustee Colligan to apply for Construction Aid 2023 and was seconded by Trustee Peavey. The motion carried. (7,0)

New Business: none

Adjournment: A motion to adjourn the meeting at 8: 41am was made by President Comstock and seconded by Trustee Colligan. The motion carried. (7,0)

Respectfully submitted,

Anne Sobeck

Secretary