

Minutes of the David A. Howe Library

Board of Trustees Meeting

July 12, 2022

Trustees Present: Donald Comstock, President, Nic Gunning, Director, Kris Green, Madeleine Gasdik, Nancy Reuning, Tom Reuning, Anne Sobeck, Secretary

Trustees Absent: Voni Walker, Treasurer, Emily Peavey, Vice-President, Tim Colligan

Call to order: President Donald Comstock called the July 12, 2022 meeting to order at 7:31am.

Discussion and Approval of Minutes: A motion to accept the June 2022 minutes was made by President Comstock and seconded by Trustee T. Reuning. The motion carried. (6,0)

Director's Report:

A. Statistics

-Circulation

Director Gunning noted that total checkouts and computer usage were up substantially.

-Programs

Director Gunning noted that the Job Fair was well attended.

B. News from the Library

-MOTL has begun and has been well attended.

-Tuesdays on the Terrace will begin July 19th with Mike's on the Corner catering.

-Director Gunning attended a STLS Director's Retreat at the Fred and Harriet Taylor Memorial Library.

-The first Howe Happenings since 2022 has been mailed. Another mailing may take place after summer.

C. Department Reports

Youth:

-To date, 207 kids are signed up for the Summer Reading program! Kate continues to expand this program. There are 43 teens signed up for the SRP. Ally continues to see more participation particularly after her visit to the Wellsville YMCA.

Adult:

- The adult SRP has almost doubled its participation as compared to last year. Niki continues the book raffles and weekly trivia. Participation in her craft classes and Cook Book Club has increased.

Technology:

- Ken continues to rename and submit files for access on the NY Historical Newspaper website. The grant to update all patron computers is underway.

Building and Grounds:

- The paperwork for the intent to apply for 2023 Construction aid has been submitted and Director Gunning will be presenting to the STLS board on July 13th. Rick has installed a half door to replace the full door to the teen stacks. The set-up and painting of the new youth area has begun.

D. Personnel

- The Public Programming and Exhibits Coordinator position has been posted.
- The new Circulation Clerk, Kimberly Reale, began work June 16th.
- The new Auditorium Technician, Wilson Cummins, began work July 1st.
- Ally is supervising the Summer Youth Employee who began work July 5th. The Summer Youth Employment Program runs through August 19th.

Committee Reports: none

Friend's Report:

The Friends reported a balance of \$17,776.49. They have also agreed to partner with the library for a Mike Randall program on September 20th.

Old Business: Policy updates will be voted on at our next meeting.

New Business: The library staff will be participating in the Wellsville Balloon Rally Weekend and parade.

There was much discussion about building usage for outside events. The Administrative Committee will meet July 26th at 7:30am to revisit the current policy.

Adjournment: A motion to adjourn the meeting at 8:23am was made by President Comstock and seconded by Trustee Green. The motion carried. (6,0)

Respectfully submitted,

Anne Sobeck

Recording Secretary

