

# Minutes of the David A. Howe Library

## Board of Trustees Meeting

June 13, 2023

Trustees Present: Nic Gunning, Director, Donald Comstock, President, Tim Colligan, Madeleine Gasdik, Emily Peavey, Vice-President, Nancy Reuning, Treasurer, Tom Reuning, Kris Green, Anne Sobeck, Secretary

Trustees Absent: Nora Burdick via zoom

Call to Order: President Donald Comstock called the June 13, 2023 meeting to order at 7:31am.

Discussion and Approval of Minutes: A motion to approve the May 2023 minutes was made by President Comstock and seconded by Trustee Colligan. The motion carried. (8,0)

Trustee Green conducted the required Sexual Harassment Prevention Training Program which all Trustees completed.

### Director's Report:

#### A. Statistics

##### -Circulation

Director Gunning reported that the stats for May were very good. Both total checkouts and digital materials were up significantly.

##### -Programs

Director Gunning noted that as of 6/13 all of the Wellsville Elementary School classes had been on tours of the DAHL and that ICS was scheduled. The Kuranda 20<sup>th</sup> Century Paintings showing brought in 101 people!

#### B. News from the Library

-The DAHL partnered with the Wellsville Development Corporation to host their

“Kid’s Mystery Event” in addition to their sponsoring the May Community Meal.

- The library partnered with the WLSV Rotary Club on their “Cinco de Mayo”

Dinner. All dinner bags included DAHL info pamphlets.

- The library staff completed the required Sexual Harassment Prevention Training conducted by Trustee Green, Administrative Chairman.

### C.Department Reports

#### Youth:

- Kate hosted approximately 600 kids on her tours and supplied SRP info.

- Ally hosted many special movie screenings for the teens. Dungeons and Dragons continues to be popular with them. Brian Oglesbee led a photography class for the teens.

#### Adult:

- The “May the 4<sup>th</sup>” Star Wars related programming went well. It included showing all three original movies, a raffle and Star Wars Day book club podcast.

- Niki is partnering with Serenhippity out of Olean for some upcoming crafts classes.

#### Auditorium/Gallery:

- Katherine hosted several movies in May and will continue to do so.

- The WCS Art Show is currently on display.

- The David Kuranda Exhibit in the gallery was very well attended.

- The Doug Yeoman Concert earned a standing ovation!

#### Technology:

- The tech lab is relocated behind the main desk and Gary said things are going

well.

#### Building and Grounds:

- Sue and Beth Pederson have donated their time to plant flowers and care for them this summer.
- Rick repaired a broken globe on one of the chandeliers in the Gallery.
- The construction project is to begin on June 14<sup>th</sup>.

#### Grants and Funding:

- Ally received the mini-grant through the Wellsville Development Corporation and they will be supplying plants for the library.
- Director Gunning received \$450 through STLS to be used for our Allegany County Jail programming.
- A Manley Trust grant application is being considered to help upgrade the staff computers.

Committee Reports: none

Friends Report: June meeting cancelled.

Old Business: Budget Vote passed. Summer events have begun---SRP, Tuesdays on the Terrace and MOTL!

New Business: STLS is implementing a Pin/Password transition in order to use Libby and/or Starcat. This will be a very labor intensive issue for our patrons and staff. Brian Hildreth, STLS Director will be attending our next meeting.

Adjournment: A motion to adjourn the meeting at 8:50am was made by President Comstock and seconded by Trustee Colligan. The motion carried. (6,0)

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