

**MINUTES OF THE DAVID A. HOWE LIBRARY
BOARD OF TRUSTEES MEETING**

DATE: Tuesday, December 9, 2025

TRUSTEES PRESENT: President Don Comstock, Treasurer Nancy Reuning, Tim Colligan, Emily Peavey, Kris Green, Madelyn Gasdik, Jodi Pearson, Director Nic Gunning

TRUSTEES ABSENT: Nora Burdick, Tom Reuning

CALL TO ORDER: President Comstock called the meeting to order at 7:35 am.

DISCUSSION/APPROVAL OF FINANCIALS AND MINUTES Discussion of November Meeting Minutes and Financial Reports
A motion was made by Tim, seconded by Kris, the motion carried 7 - 0.

PUBLIC COMMENTS: No public attendees

DIRECTOR'S REPORT: Circulation was on par with 2023 numbers and slightly down compared to 2024 though that number includes books lent to WES.

COMMITTEE REPORTS:

Finance/Grant No report

Building and Grounds Damaged light pole was replaced - someone swung on it, free book box has been stocked, boiler software 13 years old, needs some repair, got a quote from Stark, will get a quote from Johnson & Johnson, Nic will ask for grant funding

Administrative Director evaluations, one still outstanding, may ask Geralyn to attend January meeting to discuss investments/review

Mural Was supposed to be complete by August (Natalie and Shah), getting a little awkward to keep asking for updates , 1/2 has been paid for

FRIENDS REPORT: Welcome basket was given to Ashleigh
Board discussed how The Friends determine how monies are given, Nic will try to get clarification

OLD BUSINESS: No old business was discussed

NEW BUSINESS: Holiday closing, will be open Friday and Saturday, Admin Policy to be approved at Annual Meeting
Need to talk to Ed Pekarek about Charter, does it require a special meeting?
Will pick a slow day in January to close for deep cleaning
Tech proposal -got quotes from Eric Morehouse, Joshua Johnson and Taylor Willis, currently paying around \$7,000/year
Discussion regarding parking request from Marshall Green, board not inclined to grant his request

ADJOURNMENT: Motion was made by Emily, seconded by Kris, passed 7-0

Respectfully submitted, Secretary Jodi Pearson