

**MINUTES OF THE DAVID A. HOWE LIBRARY  
BOARD OF TRUSTEES MEETING**

**DATE:** Tuesday, July 8, 2025

**TRUSTEES PRESENT:** President Don Comstock, Treasurer Nancy Reuning, Tim Coligan, Madeline Gasdik, Tom Reuning  
Vice President Emily Peavey, Nora Burdick, Kris Green, Director Nic Gunning

**TRUSTEES ABSENT:** None

**CALL TO ORDER:** President Comstock called the meeting to order at 7:32 am.

**DISCUSSION/APPROVAL  
OF FINANCIALS AND MINUTES** Discussion of June 10th Meeting Minutes and Financial Reports  
A motion was made by Don, seconded by Tim, the motion carried 8 - 0.

**PUBLIC COMMENTS:** None

**SEXUAL HARASSMENT TRAINING:** All Board Members completed the training led by Kris Green

**DIRECTOR'S REPORT:** Statistics - 426 checkouts, 168 digital  
STLS agreed to allocate to the library \$127,000 in NYS Construction Funds for the 2026 cycle  
can start the roof in June 2026  
Still no quote for the roof from Alfred  
Personnel: Daphne had her last day, had a party for her

**EXECUTIVE SESSION:** Motion to move to Executive Session to discuss employment history of a particular person  
was made by Kris, seconded by Tim, passed 8-0  
Motion to exit Executive Session was made by Kris, seconded by Emily, passed 8-0

**COMMITTEE REPORTS:**  
*Finance/Grant*  
  
*Building and Grounds*  
  
*Administrative*  
  
*Mural*

**FRIENDS REPORT:** Don congratulaed Nora on a successful Fly in Breakfast event. Appx 30 vets were served with appx  
43 family members - 207 plates, 25 under age of 5, Mercy Flight was there

**OLD BUSINESS:** Kris will follow up on flag from Legion

**NEW BUSINESS:** Parade

**ADJOURNMENT:** Motion was made by Tom, seconded by Nora, passed 8-0

Respectfully submitted, Secretary Jodi Pearson

**MINUTES OF THE DAVID A. HOWE LIBRARY  
BOARD OF TRUSTEES MEETING**

**DATE:** Wednesday, September 17, 2025

**TRUSTEES PRESENT:** President Don Comstock, Treasurer Nancy Reuning, Tim Coligan, Tom Reuning  
Nora Burdick, Kris Green, Jodi Pearson, Director Nic Gunning

**TRUSTEES ABSENT:** Madeline Gasdik, Emily Peavey

**CALL TO ORDER:** President Comstock called the meeting to order at 7:34 am.

**DISCUSSION/APPROVAL  
OF FINANCIALS AND MINUTES** Discussion of August 8th Meeting Minutes and Financial Reports  
A motion was made by Kris, seconded by Nora, the motion carried 7 - 0.

**PUBLIC COMMENTS:** Bill Dibble came to speak to the board about a proposed pedestrian bridge near Pearl Street

**DIRECTOR'S REPORT:** Checkouts down slightly, program stats good  
Tuesdays on the Terrace very popular  
Parade was well attended  
10 year anniversary of the podcast  
Nic gave a shout out to senior staff for stepping up to cover for Kate's absence  
Nic thanked those who worked the book sale  
Shake on the Lake very successful  
Vandalism to metal kickplate on the stairs - will be replaced  
New website was launched using grant funds  
Alfred came to see if existing tiles can be used when repairing/replacing roof  
Still working on phone integration  
August 2nd was Kate Miller's last day - we are thankful for her service  
Tara is a new Circulation Clerk  
\$5,000 technology grant was received from The Manley Trust

**EXECUTIVE SESSION:** Motion to move to Executive Session to discuss employment history of a particular person  
was made by Kris, seconded by Tim, passed 8-0  
Motion to exit Executive Session was made by Kris, seconded by Emily, passed 8-0

**COMMITTEE REPORTS:**

*Finance/Grant* Health insurance premiums have gone up to \$20,000 - committee will meet to discuss

*Building and Grounds* Committee will meet after our October meeting

*Administrative*

*Mural*

**FRIENDS REPORT:** Tickets for Spooky Dinner for 8 (candlelight)  
Longest Table Event coming up

**OLD BUSINESS:** Deleting the whole amendment to the charter was suggested, still debating the language,  
Ed Pekarek will do a deep dive and continue to work on it.

**NEW BUSINESS:** Board discussed re-instating the Assistant Director position - Nic will determine job description

Board approved fee reduction for Starlight, motion made by Tim, seconded by Jodi  
DAHL awarded Sustainable Practice Award, Don and Nic will accept award 10/3 in Penn Yann  
Library Card Sign Up Month - Legislators recognized the library; STLS hosted PBS special in gallery

**ADJOURNMENT:**

Motion was made by Tim, seconded by Nancy, passed 7-0

Respectfully submitted, Secretary Jodi Pearson